INSTRUCTIONS TO PARENTS FOR ADMISSION INTO CLASS – I (2016-17)

DATE: 18-03-2016

The provisional admission will be confirmed subject to the satisfactory submission of the documents mentioned below:

1. The original date of birth certificate with child’s name.
2. Original caste certificate (in case of SC, ST & OBC) on the child’s name, issued by the competent authority (for verification).
3. Original discharge certificate (for ex-servicemen – for verification).
4. Original affidavit in case of single girl child.
5. Original income certificate in case of BPL / EWS candidates.

Admissions will be made on 21-3-2016, 22-3-2016 and 23-3-2016 between 9 a.m. and 1:00 p.m. as shown in the schedule below.

<table>
<thead>
<tr>
<th>Serial number as in admission list</th>
<th>Date of Admission</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>21-3-2016</td>
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<tr>
<td></td>
<td>22-3-2016</td>
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<tr>
<td></td>
<td>23-3-2016</td>
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</tbody>
</table>

If the admission is not taken as per the schedule shown above, the admission will automatically get cancelled and will be given to the wait listed candidates.

Parents will attend along with the child for the purpose of admission.

Note: No Guardian will be permitted to complete the admission process.

The fees to be paid for one term (April to June – 3 months)

- Admission fee: Rs 25/-
- VVN: Rs 1500/-
- Total: Rs 1525/-

Principal

Service certificate of the parent concerned on separate letter head of the office concerned with the name of the signing authority written clearly in capital letters with office phone number and mobile. If possible, the employee ID Card of the parent concerned (Xerox copy) should also be submitted. (applicable for government employees only).

Service certificate of the concerned employee bearing the name of the signing authority written clearly in capital letters with office phone number and mobile. If possible, the employee ID Card of the parent concerned (Xerox copy) should also be submitted. (applicable for government employees only).