

KENDRIYA VIDYALAYA PICKET : केन्द्रीय विद्यालय, पिकेट
SECUNDERABAD /सिकंदराबाद -500009

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School No. 06045, Affiliation code : 100002

F. 97/KVP/2018-19/

Date : 06.11.2018.

OFFICE ORDER

As per KV, Picket Proposal for Condemnation Letter No. F..97(Condemnation)/KVP/2018-19/ dated 24.10.2018, sanction of condemnation articles for the year 2018-19, is accorded under the Powers of Principal duly approved by Chairman, VMC, KV, Picket (below Rs.50000/-) for write-off of unserviceable articles is accorded for the following departments as per the amount mentioned against the department.

S.No.	Name of the department	Amount	Head of A/c
1	Library	7754-00	VVN
2	Library	3909-00	SF
3	Music	19602-00	SF
	Total	31265-00	

The following procedure will be followed for writing off the stock from the Stock

Register:

1. The articles condemned will be displayed for public auction.
2. No staff member / family member will take part in the auction.
3. A list of articles condemned will be displayed on the Vidyalaya notice board.
4. 15 days Notice time should be given to prospective bidders to take part in the auction.

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5. Auction should be made for the maximum amount and the amount collected should be deposited in the concerned account.(SF / VVN)
6. Articles which could not be disposed by auction may be listed out separately and destroyed with fire in the presence of VMC members. A certificate to the effect may be recorded in the list and preserved in the stock register.
7. The articles which are condemned may be removed from the gross amount and net amount of stock at hand may be arrived at as on 31.03.2018.

D. Subbalingam
PRINCIPAL

प्राचार्य/Principal
केन्द्रीय विद्यालय पिकेट
Kendriya Vidyalaya, Picket,
सिकंदराबाद/Secunderabad-9